



Efficiency and Performance Sub (Finance) Committee

Date: TUESDAY, 17 DECEMBER 2019
Time: 10.30 am
Venue: COMMITTEE ROOMS - WEST WING, GUILDHALL

Members: Jeremy Mayhew (Chairman)
Deputy Jamie Ingham Clark (Deputy Chairman)
Randall Anderson
Deputy Clare James
Alderman Nicholas Lyons
Paul Martinelli
Deputy Hugh Morris
Deputy Henry Pollard
Deputy Philip Woodhouse

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Lunch will be served in the Guildhall Club at 1pm

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**
To agree the public minutes of the meeting held on 27th November 2019.

To Follow.

For Decision
4. **WORK PROGRAMME FOR FUTURE MEETINGS**
Report of the Town Clerk.

For Information
(Pages 1 - 2)
5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
7. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

8. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**
To agree the non-public minutes of the meeting held on 27th November 2019.

To Follow.

For Decision
9. **CITY SURVEYOR'S DEPARTMENT - BUDGET AND EFFICIENCY UPDATE**
Report of the City Surveyor.

For Information
(Pages 3 - 14)
10. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Efficiency and Performance Sub-Committee – Work Programme 2019/20

				To be determined by the outcomes of the Fundamental Review			
Meeting:		27/11/19	17/12/19	14/1/20	10/03/20	14/05/20	10/07/20
Specific Departmental Focus & Commercial/Income Generation Opportunities							
		Barbican Centre	City Surveyor	Commissioner of the City of London Police Transform savings Draft MTFP	Open Spaces Commercial Opportunities paper - commercial events income increase?	Committee Services (post - Governance Review) Mansion House (as per instruction for Executive Director to return once the merger had bedded in)	Barbican Centre
Fundamental Review: cross cutting themes							
				Robotics Process Automation (RPA) – pilot and potential wider roll-out? Asset Management Review	Smart Working update (to include commentary from HR department)		
Outcomes and Performance (Benchmarking)							
		* Corporate Performance and Business Planning Update			Corporate Performance Framework - Pilot example departments - DCCS		

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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